



## GREENSBORO URBAN AREA Metropolitan Planning Organization

TO: TAC Members and TCC Members  
CC: Interested Parties  
FROM: Tyler Meyer, AICP, Transportation Planning Manager  
DATE: February 26, 2003  
SUBJECT: Unified Planning Work Program FY 2003-2004 Adoption

As you know, the FHWA and FTA provide annual funding allocations to support the ongoing transportation planning activities of the MPO. FY 03-04 funding levels are summarized in the Outline of Funding Sources. The Unified Planning Work Program is instrumental to the receipt of these funds because anticipated activities must be identified in the UPWP to be eligible for reimbursement. Additionally, the Unified Planning Work Program guides the MPO's transportation Planning Activities. The following UPWP requirements apply: 1) the recipient provides matching funds; 2) planning activities are eligible subject to USDOT guidelines but capital costs are not; and 3) the TAC approves the UPWP.

Several major priority projects and emphasis areas have been identified for FY 2003-2004. These include:

1. Develop a Transportation Systems Plan to support the next LRTP update and local development ordinance needs. This will include a comprehensive update of the Thoroughfare Plan and the development of a Collector Street Plan element.
2. Develop a Congestion Management System.
3. Continue work on the Triad Regional Travel Demand Model Update.
4. Continue to enhance the Multi-Modal Transportation Plan, including the Public Transportation Master Plan and the Community Walkability Plan.
5. Support ongoing land use planning activities throughout the MPO area

*(Continued on Next Page)*

Greensboro Urban Area Metropolitan Planning Organization  
**Unified Planning Work Program FY 2003-2004 Adoption**  
Page 2 of 2

The UPWP provides for a wide range of ongoing work, planning studies, and special items such as those noted above. These are discussed in detail in the Task Descriptions attachment. Additionally resource allocation assumptions (organized by the planning categories defined in the Prospectus for Continuing Transportation Planning) are detailed in the Proposed Funding Sources Table. Note that the Lead Planning

Agency typically provides local matching funds through in-kind services, rather than cash contributions. Additional documentation required by NCDOT and our federal partners is provided in the FTA Proposed Funding Sources Table and Task Narrative and the Anticipated DBE Contracting Opportunities item.

The proposed MPO Action for February 26 is to adopt the UPWP and transmit it to NCDOT and the Federal Transit Administration for approvals.

If you have questions or concerns about the UPWP, please call me at (336) 373-2254.

**Attachments**

1. Outline of Funding Sources
2. Proposed Funding Sources Table
3. Task Descriptions
4. FTA Proposed Funding Table and Task Descriptions
5. Anticipated DBE Contracting Opportunities for FY 03-04

# FY 2003-2004 Planning Work Program

## Outline of Funding Sources

**PL104 (f) "PL funds"** – PL funds are FHWA funds administered by NCDOT. The PL funding apportionment to the state is distributed to the MPOs through a population-based formula. The MPO will receive an FY 03-04 allocation of \$241,335. This will be supplemented by a draw-down of unobligated funds of \$159,903

Federal PL Funds:	\$401,238
Local Match 20% (City of Greensboro):	\$100,310

**State Planning and Research funds "SPR Funds"** – SPR funds are FHWA funds allocated to the North Carolina Department of Transportation (NCDOT). NCDOT determines the allocation of these funds among tasks in the Planning Work Program and is responsible for contributing the 20% in matching funds. \$79,200 in SPR funds with a state match of \$19,800 have been identified for use on MPO area planning activities in FY 03-04.

**Section 5303 (transit)** – Section 5303 funds are Federal Transit Administration funds distributed to the MPOs by NCDOT through a population-and transit ridership based formula. The MPO will receive a FY 03-04 allocation of \$55,368. These funds will be used for transit planning uses.

Federal 5303 funds:	\$55,368
Local Match 10% (City of Greensboro):	\$6,921
State Match 10% (NCDOT):	\$6,921

**Section 5307 (transit)** – These funds are dedicated to transit planning purposes from the Urbanized Area Formula funds received by the City of Greensboro. GTA anticipates using \$100,000 in Section 5307 funds for transit planning purposes in FY 03-04.

Federal 5307 funds:	\$100,000
Local Match 10% (City of Greensboro):	\$12,500
State Match 10% (NCDOT):	\$12,500

## FY 2003-2004 Planning Work Program: Proposed Funding Sources Table

MPO: Greensboro Urban Area MPO

TASK CODE	TASK DESCRIPTION	SPR		SEC. 104 (f) PL		SECTION 5303			SECTION 5307			TASK FUNDING SUMMARY			
		Highway		Highway / Transit		Transit / Highway			Transit			LOCAL	STATE	FEDERAL	TOTAL
		NCDOT 20%	FHWA 80%	Local 20%	FHWA 80%	Local 10%	NCDOT 10%	FTA 80%	Local 10%	NCDOT 10%	FTA 80%				
<b>II-A</b>	<b><u>Surveillance of Change</u></b>														
II-A-1	Traffic Volume Counts	3,400	13,600	500	2,000							500	3,400	15,600	19,500
II-A-2	Vehicle Miles of Travel	200	800	0	0							0	200	800	1,000
II-A-3	Street System Changes	400	1,600	125	500							125	400	2,100	2,625
II-A-4	Traffic Accidents	200	800	125	500							125	200	1,300	1,625
II-A-5	Transit System Data	2,000	8,000	250	1,000	6,921	6,921	55,368	12,500	12,500	100,000	19,671	21,421	164,368	205,460
II-A-6	Dwelling Unit, Pop. & Emp. Change	200	800	125	500							125	200	1,300	1,625
II-A-7	Air Travel			0	0							0	0	0	0
II-A-8	Vehicle Occupancy Rates			125	500							125	0	500	625
II-A-9	Travel Time Studies	400	1,600	125	500							125	400	2,100	2,625
II-A-10	Mapping			500	2,000							500	0	2,000	2,500
II-A-11	Central Area Parking Inventory			125	500							125	0	500	625
II-A-12	Bike & Ped. Facilities Inventory	200	800	500	2,000							500	200	2,800	3,500
<b>II-B</b>	<b><u>Long Range Transp. Plan</u></b>														
II-B-1	Collection of Base Year Data			1,535	6,138							1,535	0	6,138	7,673
II-B-2	Collection of Network Data	1,000	4,000	1,535	6,138							1,535	1,000	10,138	12,673
II-B-3	Travel Model Updates	4,000	16,000	6,250	25,000							6,250	4,000	41,000	51,250
II-B-4	Travel Surveys			375	1,500							375	0	1,500	1,875
II-B-5	Forecast of Data to Horizon year	200	800	10,500	42,000							10,500	200	42,800	53,500
II-B-6	Community Goals & Objectives	200	800	1,250	5,000							1,250	200	5,800	7,250
II-B-7	Forecast of Future Travel Patterns	1,000	4,000	1,750	7,000							1,750	1,000	11,000	13,750
II-B-8	Capacity Deficiency Analysis	1,000	4,000	625	2,500							625	1,000	6,500	8,125
II-B-9	Highway Element of the LRTP	400	1,600	10,116	40,462							10,116	400	42,062	52,578
II-B-10	Transit Element of the LRTP	1,000	4,000	1,250	5,000							1,250	1,000	9,000	11,250
II-B-11	Bicycle & Ped. Element of the LRTP			6,250	25,000							6,250	0	25,000	31,250
II-B-12	Airport/Air Travel Element of LRTP			125	500							125	0	500	625
II-B-13	Collector Street Element of LRTP			8,750	35,000							8,750	0	35,000	43,750
II-B-14	Rail, Water or other mode of LRTP			125	500							125	0	500	625
II-B-15	Freight Movement/Mobility Planning	200	800	125	500							125	200	1,300	1,625
II-B-16	Financial Planning			625	2,500							625	0	2,500	3,125
II-B-17	Congestion Management Strategies			8,750	35,000							8,750	0	35,000	43,750
II-B-18	Air Qual. Planning/Conformity Anal.	2,000	8,000	1,875	7,500							1,875	2,000	15,500	19,375
<b>III-A</b>	<b><u>Planning Work Program</u></b>	200	800	1,875	7,500							1,875	200	8,300	10,375
<b>III-B</b>	<b><u>Transp. Improvement Plan</u></b>	200	800	1,875	7,500							1,875	200	8,300	10,375

## FY 2003-2004 Planning Work Program: Proposed Funding Sources Table

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		Highway		Highway / Transit		Transit / Highway			Transit			LOCAL	STATE	FEDERAL	TOTAL
		NCDOT 20%	FHWA 80%	Local 20%	FHWA 80%	Local 10%	NCDOT 10%	FTA 80%	Local 10%	NCDOT 10%	FTA 80%				
<b>III-C</b>	<b><u>Cvl Rqts. Cmp./Otr .Reg. Regs.</u></b>														
III-C-1	Title VI	100	400	250	1,000							250	100	1,400	1,750
III-C-2	Environmental Justice			500	2,000							500	0	2,000	2,500
III-C-3	Minority Business Enterprise			125	500							125	0	500	625
III-C-4	Planning for the Elderly & Disabled			250	1,000							250	0	1,000	1,250
III-C-5	Safety/Drug Control Planning			375	1,500							375	0	1,500	1,875
III-C-6	Public Involvement	200	800	2,500	10,000							2,500	200	10,800	13,500
III-C-7	Private Sector Participation			250	1,000							250	0	1,000	1,250
<b>III-D</b>	<b><u>Incidental Plng./Project Dev.</u></b>														
III-D-1	Transportation Enhancement Plng.			500	2,000							500	0	2,000	2,500
III-D-2	Enviro. Analysis & Pre-TIP Plng.			1,875	7,500							1,875	0	7,500	9,375
III-D-3	Special Studies	1,000	4,000	18,750	75,000							18,750	1,000	79,000	98,750
III-D-4	Regional or Statewide Planning	100	400	1,875	7,500							1,875	100	7,900	9,875
<b>III-E</b>	<b><u>Management &amp; Operations</u></b>			5,000	20,000							5,000	0	20,000	25,000
<b>TOTALS</b>		<b>19,800</b>	<b>79,201</b>	<b>100,310</b>	<b>401,239</b>	<b>6,921</b>	<b>6,921</b>	<b>55,368</b>	<b>12,500</b>	<b>12,500</b>	<b>100,000</b>	<b>119,731</b>	<b>39,221</b>	<b>635,806</b>	<b>794,758</b>

## **FY 2003-2004 Unified Planning Work Program**

### **Task Descriptions**

#### **II-A Surveillance of Change**

##### **II-A-1 Traffic Volume Counts**

Automatic traffic counts and turning movement counts at specified locations. Maintain ADT counts and database for model calibration on arterial, minor arterial, and collector streets. Produce 2003 count location and traffic volume maps.

##### **II-A-2 Vehicle Miles of Travel**

No funds programmed.

##### **II-A-3 Street System Mileage Change**

Update inventory of improvements to municipal street system. Update inventory of signalization on existing major streets to provide accurate inputs for the travel model update.

##### **II-A-4 Traffic Accidents**

Collect traffic accident data and prepare summary and analysis of high accident locations. Compare data analysis to previous years' results.

##### **II-A-5 Transit System Data**

Conduct short range transit planning efforts for the Greensboro Transit Authority. This will include a short range transit services plan to describe existing transit service, evaluate transit service performance, development of a potential new routes, identify and develop crosstown route(s) and implement recommendations from ADA operational analysis.

##### **II-A-6 DU / Population Changes**

Maintain inventory of dwelling units and population to determine needed changes in transportation services to meet current and projected demands. Review developments to assess impacts to the 2025 LRTP.

##### **II-A-7 Air Travel**

No funds programmed.

## II-A-8 Vehicle Occupancy Rates

No funds programmed.

## II-A-9 Travel Time Studies

Continue collection of travel-time runs on current links during peak period to provide accurate inputs for applications such as the travel model update. Additional travel time runs may be needed to support specific projects, such as corridor and sub-area studies.

## II-A-10 Mapping

Maintain the planning area's base maps, including updates to the Thoroughfare Plan and Long Range Transportation Plan maps, the bicycle routes map, and sidewalk maps.

## II-A-11 Central Area Parking Inventory

Maintain and update inventory of on- and off- street parking facilities, including parking policies, ownership information, and fee rates, to provide accurate inputs for the travel model update.

## II-A-12 Bike & Ped. Facilities Inventory

Maintain inventory of bicycle and pedestrian facilities, to provide accurate inputs for the travel model update, to help identify future sidewalk project needs, to guide pedestrian improvement planning, and to support specific projects, such as the City Walkability Plan.

## II-B Maintenance of Inventories

### II-B-1 Collection of Base Year Data

Update of Greensboro travel model in support of Piedmont Triad Regional Travel Demand Model update. Checking, revision, and validation of Census, InfoUSA (employment), commercial vehicle and school data at district and zone levels as needed. Do final tabulation of SE data in ArcView/TransCAD. Document MPO SE data and process. The PART Modeler will work with the MPO and other regional partners to devise a process for maintaining and updating this information.

### II-B-2 Collection of Network Data

Update of Greensboro travel model in support of Piedmont Triad Regional Travel Demand Model update. Obtain recent/historic traffic counts. Identify new traffic counts needed. Develop and apply necessary count adjustment factors. Obtain recent/historic transit ridership. Obtain 2° calibration data from Census Transportation Planning Package, Journey-to-Work, Public Use Microdata Series, etc. Obtain highway network characteristics complete coding the highway network for the MPO area. Obtain transit route/system

characteristics and complete coding the transit network for the MPO area. Obtain walk/access network characteristics and code the walk/access network. Verify and revise transit system characteristics. Verify and revise walk/access network. Submit for final review, revision and approval. Do final tabulation of network data in TransCAD. Document MPO network data and process. Support the initiation of sub-model development work and validation during FY 03-04. The PART Modeler will work with the MPO and other regional partners to devise a process for periodic updates to this information.

#### II-B-3 Travel Model Updates

Update of Greensboro travel model in support of Piedmont Triad Regional Travel Demand Model update. Assess data quality and availability. Help establish model needs, objectives, and performance measures. Carry out other tasks needed to support the Piedmont Triad Regional Travel Demand Model update and/or to maintain and update the current Piedmont Triad Regional Travel Demand model that will remain in use until the model update is complete.

#### II-B-4 Travel Surveys

Collection of information on origins and destinations, traveler behavior, transit ridership, commercial vehicle usage, work place commuting, freight movement, etc., to provide accurate inputs for the travel model update.

#### II-B-5 Forecast of Data to Horizon Year

Produce new household and employment forecasts to provide accurate inputs for the travel model update. Examine socio-economic changes as necessary for specific projects.

#### II-B-6 Community Goals and Objectives

Identify and address community goals through development and implementation of the LRTP. Assess MPO performance on achieving goals and objectives and identify new focus areas. This includes work on the Transportation System Plan.

#### II-B-7 Forecast of Future Travel Patterns

Review trip generation, trip purpose, trip length, vehicle occupancy, travel mode, and daily travel pattern data and compare to community goals and objectives to determine if changes in assumptions are warranted. Calibrate, develop, and test travel model input parameters.

#### II-B-8 Capacity Deficiency Analysis

Determine link-specific capacity deficiencies by comparing street system capacities to traffic volumes for both current and projected data.



## II-B-9 Highway Element of the LRTP

Refine and amend the Thoroughfare Plan element of the Long Range Transportation Plan as needed. This will include reviewing and incorporating the results of the Airport Area Transportation Study. Conduct a thorough update to the Thoroughfare Plan element of the LRTP as a part of Transportation System Plan development. It is anticipated that this will include public and agency involvement; some level of environmental screening; the identification of additional future roadway connections; the re-evaluation of thoroughfare and collector classifications; and the development of new, access-based classifications consistent with NCDOT's new approach; and a recommended phasing plan for the next LRTP update with a supporting financial analysis.

## II-B-10 Transit Element of the LRTP

Continue GTA Long Range Public Transportation Plan development. This includes review of existing transit services and performance, identification of potential new service markets, and recommendation of future transit service enhancements and revenue sources. It also includes working with PART and GTA to develop regional transit assumptions for the Transportation System Plan and the next LRTP Update.

## II-B-11 Bicycle & Pedestrian Element of the LRTP

Continue development of the Greensboro Community Walkability Plan. This may include items such as sidewalk and trail project development, pedestrian safety studies and outreach programs, refinements to City sidewalk design standards, and community planning for the development of a more walkable community. Bicycle planning may include the development of a revised bicycle route system, signage, and a map, a Bicycle Accommodations Study, and outreach with bicycling community stakeholders.

## II-B-12 Airport/Air Travel Element of LRTP

Participate in the planning efforts of the Piedmont Triad International Airport, including any updates to the Airport Master Plan and related project development and environmental document work. Coordinate with PTIA on airport area surface transportation planning activities.

## II-B-13 Collector Street Element of LRTP

Prepare a collector street plan as a supporting element of the Transportation System Plan/ LRTP Update with further application through local project development efforts and development ordinance implementation. This is envisioned to involve identifying future collector street connectivity needs as well as policies and standards for local street connectivity within Greensboro and the urbanizing areas of the MPO.

#### II-B-14 Rail, Water, or other mode of LRTP

Participate in Southeast High-Speed Rail studies, the NCDOT Sealed Corridor Program (rail crossing improvements), and the PART Major Investment Study (Regional Rapid Transit) MIS and subsequent steps in alternatives analysis, environmental documentation, and preliminary engineering. Work with PART to develop regional transit assumptions for the Transportation System Plan and the next LRTP Update.

#### II-B-15 Freight Movement/Mobility Planning

Support efforts to increase inter-modal accessibility and mobility options for both people and freight throughout the Triad region.

#### II-B-16 Financial Planning

On an as-needed basis examine financial options for funding proposed transportation projects/ programs; review of the financial planning assumptions/ projections in the 2025 LRTP; Refine cost estimates for proposed transportation facilities. Financial planning is expected to be a component of Transportation System Plan development efforts in FY 2003-2004.

#### II-B-17 Congestion Management Strategies

The MPO will develop a Congestion Management System in accordance with the provisions of 23 U.S.C and 23 CFR. Work will also continue on: 1) other efforts to plan for congestion management strategies; and 2) administration of the Greensboro Corridor Improvement Program.

#### II-B-18 Air Quality Planning/Conformity Analysis

Continue participation in the development and application of the State Implementation Plan for air quality. Continue participation in the Statewide interagency consultation process including staff development for: air quality, transportation conformity, modeling, and related topics.

### III-A Planning Work Program

Administer the FY 2003-2004 UPWP and prepare and process amendments as needed. Evaluate transportation planning work needs and emphasis areas and prepare the FY 2004-2005 UPWP.

### III-B Transportation Improvement Plan

Amend FY 2004-2010 MTIP as needed. Develop FY 2006 – 2010 MTIP. This includes the development of MPO Priority Needs and the identification of the transportation projects, programs, and services towards which the MPO will direct STP DA funds.

### **III-C Civil Rights Compliance/Other Regulations and Requirements**

#### **III-C-1 Title VI**

Provide Update of Civil Rights Statistics Report to FTA to determine MPO compliance with Civil Rights provisions.

#### **III-C-2 Environmental Justice**

Continue efforts to support principles of environmental justice in transportation planning activities. Continue to review and refine public involvement process and activities to enhance opportunities for participation in transportation decision-making among low income and minority groups. Conduct analysis regarding equitable distribution of transportation system benefits and costs among all socio-economic groups throughout the MPO area.

#### **III-C-3 Minority Business Enterprise**

Continue efforts to ensure full consideration of the potential services that could be provided by minority business enterprises in the development of transportation plans and programs, and in the provision of transportation services.

#### **III-C-4 Planning for the Elderly & Disabled**

Continue efforts to emphasize the planning, development, evaluation, and reevaluation of transportation facilities and services for the elderly and disabled. Update inventory of locations and needs of elderly and disabled persons. Complimentary paratransit service planning is under the purview of GTA. Planning for accessibility of sidewalks and streets, is under the purview of NCDOT and GDOT.

#### **III-C-5 Safety/Drug Control Planning**

No funds programmed.

#### **III-C-6 Public Involvement**

Continue to provide for an: open exchange of information and ideas between the public and transportation decision-makers. Continue to evaluate community concerns regarding transportation issues. Public involvement efforts are a common element of many UPWP task-codes, such as those relating to Transportation Plan development, special studies, and etc.

#### **III-C-7 Private Sector Participation**

Continue efforts to ensure that private transportation operators have the maximum feasible opportunity to participate in planning and provision of local transportation services.

### **III-D Incidental Planning/Project Development**

#### **III-D-1 Transportation Enhancement Planning**

This includes: 1) administering the MPO endorsement process for TE applications from the MPO area; 2) preparing enhancement grant applications and supporting documentation for the MPO and/or the Lead Planning agency; and 3) and supporting TE-funded project development efforts.

#### **III-D-2 Environmental Analysis & Pre-TIP Planning**

Participate regularly and consistently in the project development process, including submission of comments, attending public meetings, attending scoping meetings, attending NEPA 404 merger meetings, and participating in field inspections.

#### **III-D-3 Special Studies**

A range of studies will be conducted to meet the transportation planning needs of the area. These studies are expected to include the US 29 Corridor Study, feasibility studies of rail overpass replacement needs in Greensboro, and a range of feasibility studies to support roadway, sidewalk, and trail project development. Other studies may include: bicycle and pedestrian transportation needs and safety issues, Comprehensive Plan implementation studies, and studies supporting Transportation Plan development.

#### **III-D-4 Regional or Statewide Planning**

Regional planning includes coordination with the other three MPOs in the Triad and the Piedmont Authority for Regional Transportation. This includes participation in PART Board Meetings and a wide range of regional transportation planning working groups and committees. Examples include the Airport Area Transportation Study Working Group, the Model Team, the Executive Committee, and the Regional Rapid Transit Study process. Additional coordination with Regional Partners is envisioned in FY 03-04 to: 1) formalize existing cooperative regional planning committees; 2) to further develop regional functions such as regional transit planning functions, coordinated regional air quality planning and strategy development, and PART's emerging role as travel model custodian. Regional planning also involves coordination with the newly formed Piedmont Triad RPO.

Statewide planning includes participation in various statewide planning initiatives. Past examples have included the CMAQ Committee, the State Transportation Plan process, and the activities of the North Carolina Association of Metropolitan Planning Organizations.

Other activities are expected to include the revision of area functional classification maps to reflect the urban and rural boundaries of the 2000 Census, as adjusted, and other changing conditions in the MPO area.

### **III-E      Management and Operations**

Management and operations includes items such as such as: 1) conducting TAC and TCC meetings and associated material and presentation development; 2) a continuing evaluation of administrative practices and the identification of MPO process enhancements; 3) staff development through professional training courses, seminars, and conferences; 4) subscriptions to professional publications and professional organizational dues; 5) the acquisition of needed software, books, and other materials; and 6) other MPO capacity building efforts for the TAC, TCC and MPO staff.

## FTA Proposed Funding Sources Table and Task Narrative

1-	MPO Name	Greensboro Urban Area MPO
2-	FTA Code	442400
3-	Task Code	II-A-5
4-	Title of Planning Task	Transit System Data
5-	Task Objective	To conduct short range transit planning efforts for the Greensboro Transit Authority
6-	Tangible Product Expected	Conduct short range transit services plan to describe existing transit service, evaluate transit service performance, development of a potential new routes, identify and develop crosstown route(s) and implement recommendations from ADA operational analysis.
7-	Expected Completion Date of Product(s)	Jun-04
8-	Previous Work	Evaluated existing service performances through a systemwide ridecheck survey. Made improvements to unproductive fixed route segments, paratransit and flex route services. Implementation of transit services plan update recommendations, conducted feasibility studies on potential transit hubs in outlying areas.
9-	Prior FTA Funds	
10-	Relationship To Other Activities	
11-	Agency Responsible for Task Completion	GDOT Transit Staff
12-	HPR - Highway - NCDOT 20%	
13-	HPR - Highway - FHWA 80%	
14-	Section 104 (f) PL Local 20%	
15-	Section 104 (f) PL FHWA 80%	
16-	Section 5303 Local 10%	\$6,921
17-	Section 5303 NCDOT 10%	\$6,921
18-	Section 5303 FTA 80%	\$55,368
19-	Section 5307 Transit - Local 10%	\$12,500
20-	Section 5307 Transit - NCDOT 10%	\$12,500
21-	Section 5307 Transit - FTA 80%	\$100,000
22-	Additional Funds - Local 100%	

## Anticipated DBE Contracting Opportunities for FY 03-04

Name of MPO: Greensboro Urban Area

Person Completing Form: Bruce Adams

Telephone Number: (336) 412-6237

Prospectus Task Code	Prospectus Description	Name of Agency Contracting Out	Type of Contracting Opportunity (Consultant, etc.)	Federal Funds to be Contracted Out	Total Funds to be Contracted Out
II-A-5	Transit System Data	City of Greensboro	Consultant Services	\$5,500	\$194,200

Sample Entry:

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**Note: This form must be submitted to NCDOT-PTD even if you anticipate no DBE Contracting Opportunities. Note “No contracting opportunities” on the table if you do not anticipate having any contracting opportunities.**

**RESOLUTION APPROVING THE FY 2004 UNIFIED PLANNING WORK PROGRAM  
OF THE GREENSBORO URBAN AREA**

A motion was made by Transportation Advisory Committee member Don Vaughan and seconded by Transportation Advisory Committee member Robbie Perkins for the adoption of the following Resolution; and upon being put to a vote, was duly adopted.

WHEREAS, a comprehensive and continuing transportation planning program must be carried out cooperatively in order to ensure that funds for transportation projects are effectively allocated to the Greensboro Urban Area Metropolitan Planning Organization, and;

WHEREAS, the Greensboro Urban Area Metropolitan Planning Organization has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program funds, and;

WHEREAS, members of the Greensboro Urban Area Transportation Advisory Committee agree that the Unified Planning Work Program will effectively advance transportation planning for Fiscal Year 2004.

NOW, THEREFORE, be it resolved that the Transportation Advisory Committee hereby endorses the Fiscal Year 2004 Unified Planning Work Program for the Greensboro Urban Area.

\*\*\*\*\*

I, Sandy Carmany, TAC Chair  
(Name of Certifying Official) (Title of Certifying Official)

do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Greensboro Urban Area TAC duly held on this the 26<sup>th</sup> day of February 2003.

\_\_\_\_\_  
Chair, Transportation Advisory Committee

\*\*\*\*\*

Subscribed and sworn to me this the 26<sup>th</sup> day of February, 2003.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.